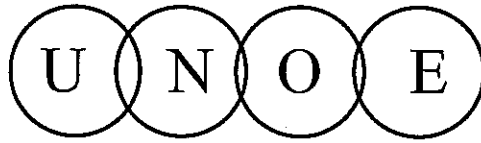


# United Neighborhoods of Evansville, Inc.

**"Neighborhood Associations working together to preserve,  
enhance and promote Evansville neighborhoods."**



January 5, 2009

Dear Neighborhood Associations,

Your UNOE staff and officers wish you the very best the New Year has to offer! We look forward to another year of helping each Neighborhood Association reach their goals!

It is that time of year again when your UNOE membership needs to be renewed. ***Your \$20 annual dues make available to you:***

- ❖ Technical assistance from the UNOE staff and Board members
- ❖ Assistance with Neighborhood Association projects and programs
- ❖ Research, program ideas, and development
- ❖ Use of resource literacy on Neighborhood Association development
- ❖ Computer and work station for individual Neighborhood Association use (newsletter design, flyers, research, etc.)
- ❖ Printing of your association newsletters at a reduced cost and use of our mailing services and bulk permit
- ❖ Instruction on the use of the computer for word processing
- ❖ A page for your neighborhood on the UNOE website
- ❖ Grant writing assistance
- ❖ Workshops and seminars
- ❖ Automatic access to City activities that affect your neighborhood
- ❖ Natural forum for neighborhood development
- ❖ Opportunity to be represented on City Neighborhood Committees
- ❖ The strength of numbers

It is important that all of your Neighborhood Association data be up to date, including your Officers and UNOE Representatives. Your help in that effort is important. Please complete both enclosed UNOE and City of Evansville registration forms. All forms can be returned in the enclosed envelope to the UNOE office. Also, please send us a copy of your new by-laws **only if they have changed**.

The Department of Metropolitan Development seeks to include Neighborhood Association mapping on the GIS website. It is important, therefore, that you submit a new map of your neighborhood boundaries **only if changes have been made** since your registration with the City. One is provided for you in this packet to make changes if necessary and return.

As soon as we receive your registration renewal, **we will submit your City registration, by-laws, and boundary map to the City**. Please use the enclosed self-addressed, stamped envelope to **return all your paperwork to the UNOE office by March 2<sup>nd</sup>, 2009**. **You may also bring registration and dues to the UNOE General Membership meetings**. Your membership dues **must be paid** by May 1<sup>st</sup>, 2009.

**As an incentive for completion of registration and dues being paid by March 2<sup>nd</sup>, UNOE is offering a coupon for a "free printing" of your Neighborhood Newsletter or a flyer (up to 500 copies) to each Neighborhood Association who complete their registration and pay dues by March 2<sup>nd</sup>, 2009!**

If you have any questions, please do not hesitate to call, e-mail, or stop by the UNOE office.

Sincerely,



David Ballew,  
UNOE President

# United Neighborhoods of Evansville, Inc.

## Membership Application

Neighborhood Association \_\_\_\_\_

Official Address \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Second Phone # \_\_\_\_\_

Email Address \_\_\_\_\_

Annual Dues \$20.00 Paid to UNOE \_\_\_\_\_ (due at the time of application)

Is your Association registered with the City of Evansville (no charge) yes \_\_\_\_\_ no \_\_\_\_\_

### Membership Benefits:

- Natural forum for neighborhood development
- Strength in numbers
- Opportunity to be represented on City Neighborhood Committees
- Automatic access to City activities that affect your neighborhood
- New computer and work station for individual Neighborhood Association use (newsletter design, flyers, research, etc.)
- Decreased costs to print your association newsletters, use of our mailing services and bulk permit
- A page for your neighborhood on the UNOE website
- Technical assistance from UNOE staff
- Research, program ideas & development
- Grant writing assistance
- Workshops and seminars

### Membership Responsibilities:

- Two Official Representatives to attend monthly General Membership Meeting
- One representative from the neighborhood serves on one (or more) of the standing/working committees, of their choice.
- Payment of annual dues.

### Present Committees: (Please X one or more)

If you or someone from your neighborhood is interested in serving on one or more of these committees, please check appropriately and return to the UNOE office.

By-Laws \_\_\_\_\_ Drainage \_\_\_\_\_ Education/Training \_\_\_\_\_

Finance \_\_\_\_\_ Government \_\_\_\_\_ Parks, Trees, Beautification \_\_\_\_\_

Personnel \_\_\_\_\_ Public Relations/Marketing \_\_\_\_\_ Zoning \_\_\_\_\_

UNOE's major work is done through the Committees and the General Membership Meetings.

For information, contact the UNOE office at 428-4243 or by e-mail at [unoel@msn.com](mailto:unoel@msn.com).

20 N.W. Fourth Street ❖ Suite 501 ❖ Evansville, Indiana 47708

Phone: (812) 428-4243 ❖ Fax: (812) 402-2652 ❖ E-mail: [unoel@msn.com](mailto:unoel@msn.com) ❖ Website: <http://www.unoevansville.org>

# United Neighborhoods of Evansville

20 N. W. Fourth Street, Suite 501

Evansville, IN 47708

Phone: 428-4243 Fax 402-2652

Email: [unoe1@msn.com](mailto:unoe1@msn.com) Website: [www.unoevansville.org](http://www.unoevansville.org)

## 2009 Neighborhood Officers

Please complete and return to the UNOE office.

NEIGHBORHOOD ASSOCIATION NAME \_\_\_\_\_

Date/Time Association meets: \_\_\_\_\_

Location Association meets: \_\_\_\_\_

### PRESIDENT

### VICE PRESIDENT

NAME \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

ZIP \_\_\_\_\_

ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

EMAIL \_\_\_\_\_

### SECRETARY

### TREASURER

NAME \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

ZIP \_\_\_\_\_

ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

EMAIL \_\_\_\_\_

In order that each neighborhood association receives equal representation, we ask for two representatives from each neighborhood. The representatives you list will receive voting rights at the UNOE meetings. If at anytime during the year this changes, please notify the UNOE office.

### REPRESENTATIVE

### REPRESENTATIVE

NAME \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

ZIP \_\_\_\_\_

ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

EMAIL \_\_\_\_\_

UNOE 2009 Membership Dues \$20.00

All Dues payable by March 2nd, 2009

---

## Department Of Metropolitan Development

306 Civic Center Complex  
1 N.W. Martin Luther King, Jr. Blvd.  
Evansville, Indiana 47708-1869

Phone: (812) 436-7823  
Fax: (812) 436-7809  
TDD: (812) 436-4925

---

January 5, 2009

Dear Neighborhood Association,

The Department of Metropolitan Development would once again like to take this opportunity to invite you to register your neighborhood association with the City of Evansville for 2009. As a neighborhood registered under the Neighborhood Bill of Rights Ordinance G-98-14, you would receive advanced notice of all variance, vacation and zoning changes within your boundaries.

**YOUR NEIGHBORHOOD MUST:**

1. have a unique name,
2. have specific boundaries, (provide a map)
3. be open for membership to all residents within the neighborhood boundaries,
4. have an open election of officers with specific terms, and
5. have and be following written by-laws.

In order to become a registered neighborhood, you must fill out the enclosed form and return it along with the required documentation.

***You must register every year so you can continue to receive mailings from the City.*** Once you have registered with the City, registration forms will be sent at the beginning of each year thereafter. Should you have any changes between the yearly registration mailings, give me a call and I will send you a new updated form to fill out. Please fill out the enclosed form and return it to U.N.O.E. or the Department of Metropolitan Development by March 2<sup>nd</sup>, 2009.

Sincerely,

Doug Ohning  
Community Development Specialist/Neighborhood Coordinator

# CITY OF EVANSVILLE NEIGHBORHOOD ASSOCIATION REGISTRATION FORM 2009

Date: \_\_\_\_\_

Neighborhood Name: \_\_\_\_\_

1. *You must attach a neighborhood boundary map.*
2. *You must attach a copy of your by-laws.*
3. *Please fill in your e-mail address. (to save postage)*

(If your association does not use the titles given below for its officers, please write in the titles you do use.)

<b>President's Name:</b>		
Address:		Zip
Term Expires:	e-mail:	Telephone:

<b>Vice-President's Name:</b>		
Address:		Zip
Term Expires:	e-mail:	Telephone:

<b>Secretary's Name:</b>		
Address:		Zip
Term Expires:	e-mail:	Telephone:

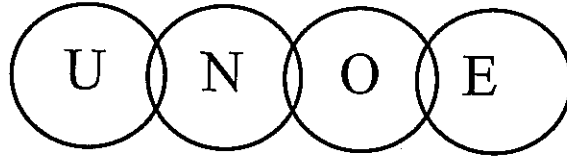
<b>Treasurer's Name:</b>		
Address:		Zip
Term Expires:	e-mail:	Telephone:

**President's Signature:** \_\_\_\_\_

For DMD Use Only:
-------------------

# United Neighborhoods of Evansville, Inc.

"Neighborhood Associations working together to preserve,  
enhance and promote Evansville neighborhoods."



## United Neighborhoods of Evansville

### 2009 General Membership Meeting Schedule

General Membership Meetings are held on the 4<sup>th</sup> Thursday of the month for the months of January through October. The meetings are held at the Red Cross Center, 29 South Stockwell Road, from 6:30-8:30 pm.

January 22 <sup>nd</sup>	February 26 <sup>th</sup>	March 26 <sup>th</sup>
April 23 <sup>rd</sup>	May 28 <sup>th</sup>	June 25 <sup>th</sup>
July 23 <sup>rd</sup>	August 27 <sup>th</sup>	September 24 <sup>th</sup>
October 22 <sup>nd</sup>	November – Sparkplug Banquet (No Meeting at Red Cross)	December – No meeting

\*These dates are subject to change; please call the UNOE office for meeting verification.

## United Neighborhoods of Evansville

### 2009 Board of Directors Meeting Schedule

Board meetings are held at 4:00 pm at the United Neighborhoods of Evansville office on the 3<sup>rd</sup> Wednesday of every month.

January 21 <sup>st</sup>	February 18 <sup>th</sup>	March 18 <sup>th</sup>
April 15 <sup>th</sup>	May 20 <sup>th</sup>	June 17 <sup>th</sup>
July 15 <sup>th</sup>	August 19 <sup>th</sup>	September 16 <sup>th</sup>
October 21 <sup>st</sup>	November 18 <sup>th</sup>	December 16 <sup>th</sup>

\*These dates are subject to change; please call the UNOE office for meeting verification.